

The Canadian Institute of Marine Engineering

APPLICATION FOR ELECTION OR TRANSFER

(BEFORE COMPLETING THE FORM, PLEASE READ THE INSTRUCTIONS OVERLEAF)

Name: _____
Surname Given Names

Address: _____
Postal Code: _____

Work Phone: _____ Home Phone: _____

Fax: _____

E-Mail: _____ Date of Birth: _____

Application for Election/Transfer to the Class of: _____

Education (Please attach photocopies of relevant certificates/awards):

Certificate of Competency held: _____ Certificate No: _____

Present Position: _____ Present Employer: _____

Other Education or Education (See Note 2 on reverse):

Details Confirmed by Proposer: _____ Date: _____

Applicant Signature: _____

Proposed By: _____
Print Name Signature Roll No. Class of Membership Phone

Seconded By: _____
Print Name Signature Roll No. Class of Membership Phone

FOR BRANCH OF AREA USE ONLY
Membership Class Recommended:
Date: _____ Signature: _____ Branch/Area Office: _____

FOR COUNCIL USE ONLY
Council Comments/Recommendations: _____

Roll No. Assigned: _____ Date: _____ Signature /Director of Membership: _____

IMPORTANT

BEFORE COMPLETING THE FORM, PLEASE READ THE FOLLOWING INSTRUCTIONS

NOTES

1. The address shown on the application will be used for all correspondence unless the applicant requires otherwise.
2. If more space is required to list other Education or Experience, a separate sheet may be attached.
3. An applicant for Member or Associate Member must be proposed and seconded by either a Member or Associate Member, who shall sign their names in the appropriate section. In addition, the proposer shall also confirm the details listed by initialing in the space provided. An applicant for Associate or Student must be proposed and seconded by either a Member, Associate Member or Associate, who shall sign their names in the appropriate section. Once again, the proposer shall confirm the details listed by the applicant by initialing by the appropriate space.
4. Applicants are to ensure that certificate numbers, photocopies of supporting documents and other details of qualification and experience are included with the application; fully documented applications are easily processed by Branch/Area personnel and by National Council.
5. The completed application form is to be forwarded to the Local Branch Secretary or Area Co-ordinator for comments/recommendations.
6. After completing the Branch/Area comments, the Branch Secretary or Area Co-ordinator will mail the form to the National Office in Montreal.
7. Many applications will be actioned immediately by the Director of Membership. Only those requiring discussion by Council will need to await the next Council meeting.

CLASSES OF MEMBERSHIP (extract from By-Laws)

Member

Candidates for election or transfer to the class of Member shall be persons who, in the opinion of the Council, are in a position to further the objects and purposes for which the Institute is constituted, and shall either:

- a) hold a Certificate of Competency as First Class Marine Engineer issued by the Minister of Transport, or equivalent as determined by Council; or
- b) hold Part II of the Naval Engineering Certificate of Competency, or equivalent as determined by Council; or
- c) hold a recognized degree in engineering or naval architecture from an accredited Canadian university, or equivalent, and have held for not less than three years a position of responsibility in marine engineering or a related field; or
- d) be a Naval Marine Engineering Technician in possession of Certificate 4; or
- e) have held for not less than three years a position of senior professional responsibility in marine engineering or in any branch of the engineering profession which has an application in the design, building or operation of ships or their machinery, or contributes in any way to marine technology.

Associate Member

Candidates for election or transfer to the class of Associate Member shall be persons who, in the opinion of the Council, are in a position to further the objects and purposes for which the Institute is constituted, and shall either:

- a) hold a Certificate of Competency as a Second Class Marine Engineer issued by the Minister of Transport; or
- b) hold Part I of the Naval Engineering Certificate of Competency, or be a Naval Marine Engineering Technician in possession of Certificate 3, or equivalent as determined by Council; or
- c) have held for not less than three years a position of professional responsibility in marine engineering or in any branch of the engineering profession which has an application in the design, building or operation of ships or their machinery, or contributes in any way to marine technology; or
- d) be a graduate of a marine related degree or diploma program, who in the opinion of Council, has an interest in, and is likely to contribute to the activities of the Institute.

Associate

Candidates for the class of Associate shall be persons who, in the opinion of Council, are likely to have a sufficient interest in, or may contribute to the activities of the Institute.

Student

Candidates for election to the class of Student shall be persons who are bona fide students in full time attendance at an educational institution or training establishment, and, in the opinion of Council, are likely to have an interest in the Institute. They shall lose the status of Student Member when they no longer meet these criteria. The maximum duration of Student Membership is 5 years.